



**Check Request Form**  
**The Connect Church**  
40 Diggs Ln  
Chapel Hill, NC 27517  
[treasurer@theconnectnc.church](mailto:treasurer@theconnectnc.church)

**Date submitted:** \_\_\_\_\_

**Budget/Designated Line Item No(s):** \_\_\_\_\_

**Check payable to:** \_\_\_\_\_

**Telephone Number:** (     ) \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
Address City Zip Code

**Total amount requested:** \$ \_\_\_\_\_

**Date check is needed:** (please allow 2 weeks to process) \_\_\_\_\_

**Reason for request:** Please fill out the account table on the back of this form and attach copies of invoice or receipt. If receipts contain items you are not requesting reimbursement for, please highlight or circle the items you are asking for reimbursement.

**Approved by:** (Authorized representatives of budget/designated funds must sign)

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**TCC Expense Accounts**

Last updated on May 24, 2023

Item No.	Item	Description	Amount (\$)
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**Personnel - Pastors**

5065	KM Pastor Reimburse		
5075	EM Pastor Reimburse		
6660	KM Pastor Cont Edu		
6670	EM Pastor Cont Edu		
		<b>Personnel Total:</b>	

**Ministry Support**

5414	Advertising		
5430	Office Supplies		
5460	Office Equip & Furnish		
5480	Insurance & Services		
5555	Website		
5572	Computer Hardware		
5574	Computer Software		
5680	Office Rent		
5690	Worship Place Rent		
		<b>Ministry Support Total:</b>	

**Outreach**

6110	Chingu Ministry		
6120	Mission Support		
6130	Mission Trip		
6170	Training		
6180	Assocation Support		
		<b>Outreach Total:</b>	

**Cary Korean School**

6810	Study & Activity Expenses		
6830	Scholarships		
		<b>Cary Korean School Total:</b>	

Item No.	Item	Description	Amount (\$)
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**Education**

6210	Pre-K Sunday School		
6220	Elementary Sunday School		
6230	Youth Sunday School		
6240	Vacation Bible School		
6250	Youth Retreat		
6260	Education Miscellaneous		
6270	Family Ministry		
6280	Youth Mission Trip		
		<b>Education Total:</b>	

**Worship**

6310	Worship Supplies		
6320	Copyright Licensing		
6340	Audio/Visual Equip.		
6360	Speaker Expenses		
6370	Revivals		
6380	Special Events		
		<b>Worship Total:</b>	

**Life**

6410	New Family Ministry		
6420	Discipleship Training		
6430	Fellowship		
6440	Member Retreat		
6450	Gift & Care Ministry		
6470	Books & Literature		
6510	EM Young Adult		
		<b>Life Total:</b>	

**Other: please describe**


<b>TOTAL REQUESTED (\$):</b>	
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